

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

Date: 17 th January 2018		Venue & Time: All Saints Church, 19.30hrs
Present: Cllr Gill Boyce Cllr Ann Kendall Cllr John Sampson Cllr John Yeoman (in the chair) Cllr Lucinda Goodman Cllr Keith Makepeace Cllr Paul Pedrick Cllr Hayley Rutherford Cllr Kevin Yeoman	In Attendance: Kathy Harrod – Clerk & Minute taker Dist. Cllr Judy Pearce Dist. Cllr Simon Wright Part meeting 3 Parishioners	Apologies: County Cllr Rufus Gilbert PC J Pengilly PCSO P O'Dwyer

REF 2017/18 MINUTES

103 DECLARATIONS OF INTEREST: Cllr J Yeoman, Cllr K Yeoman and Cllr Pedrick declared in respect of the Hope Cove Lifeboat donation and Cllr Boyce in respect of the RVS donation. These councillors withdrew from all discussion and agreements in respect of these items.

104 MESSENGER: Clerk

105 MINUTES OF PREVIOUS PARISH COUNCIL MEETING:

The minutes of the Parish Council meeting of 20th December were agreed and signed with one alteration to the payments as Cllr J Yeoman was paid following the meeting having received authorisation from the councillors.

Proposed: Cllr Sampson Seconded: Cllr Boyce

106 MATTERS ARISING:

- A. Ann Rossiter has been provided with 2018 dates and will advise when she is able to attend.
- B. The defibrillator is on order, we await action. Once received, MVH will take responsibility for the electrical works required. They will donate £100 towards the equipment once received.
- C. The Allotment water supply continues to be investigated following receipt of a significantly inflated invoice. Evidence will be obtained re levels of use between previous actual readings. A requirement for readings to be taken monthly will be put in place.
- D. The final works for the bus stop will be undertaken once the weather reaches the optimum temperature.
- E. Noticeboard options continue to be investigated.
- F. Collaton Road Bus Stop – we await quotes re new Perspex.
- G. Gritter – The addition of Weymouth Park has not been well accepted by the Councillors who undertake the gritting. The adopted circular route to give a safe way out for both villages passes the Coast Guard station as this is operative 24/7. For normal gritting a full load will do the route but it was felt that in extreme conditions extra roads could be included which would involve the volunteers in more work..

107 POLICE BUSINESS & NEIGHBOURHOOD WATCH:

1 assault in the past month.

The police are currently running an ongoing operation promoting the awareness, prevention and detection of drugs use.

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

Extra police resources, specialist units have been operating in the area and this will continue throughout the coming months.

Malborough Parish Council (MPC) have been advised to contact Highways and to discuss the VAS speed report with the community speed watch co-ordinator.

Noted, parking in Cumber is very poor again at present and emergency vehicles would have significant difficulty reaching most of the estate in the evenings.

108 COUNTY COUNCILLORS REPORT:

No report provided.

- A. Hole at Townsend Cross – has been poorly patched, the road still has a big indent.
- B. Buddle Holes – a letter was sent to Cllr Gilbert regards the difficulties that are being caused, we await a response.
- C. Barton Lane – a letter was sent re the lane and the damage caused. We have asked for the lane to be taken off satellite navigation systems to prevent large vehicles entering the lane. We will investigate the erection of a large warning sign clearly showing no lorries. **ACTION: Clerk to speak with Adam Keay.**
- D. New belisha beacons have been put up this week. **ACTION: Clerk to write letter of thanks to Cllr Gilbert.**

109 DISTRICT COUNCILLORS REPORT:

- A. Neighbourhood plan – Cllr Pearce advised we should hear on 18th January that the documentation submitted has passed the initial inspection and will be forwarded for publication and consultation.
- B. Councillors have had a meeting with Baker Estates the developers of Portlemore Down, they have been urged to get in touch with MPC and the Neighbourhood Plan group to arrange consultation with the Village. The layout incorporates 50 properties, some of which are 1-bedroom flats. The mix of affordable housing as put forward by MPC has been accepted.. Baker Estates are currently building a development in Totnes and have been asked to invite MPC to view the properties once the show home is open.
- C. 106 Monies - It has been agreed that monies from Hi Ho can be allocated to the tennis courts and £30k from Alston Gate has been requested in respect of the MVH car parking. The 106 policy is being updated. **ACTION: Clerk**
- D. Bottle Bank – has been problematic over Christmas and again at New Year. The bins were not marked to show any colour can be dropped into any hole. The clear up team did not attend in good time to deal with the broken glass and bottles. This was dealt with by two youngsters and a volunteer – this is not safe. A list of peak periods will be provided to show when the bank will require changing weekly, this will also incorporate a request for the locality officer to check the bins when passing. **ACTION: Clerk**
- E. Reminder of West Alvington hill being resurfaced 22nd January – 26th January.

110 PLANNING:

- A. The following **applications** have been received by the Parish Council and are/have been under discussion and consideration. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.

4303/17/HHO Mr D Muzzlewhite –

Householder application for refurbishment and extension to existing farmhouse, annexe, including replacing flat roof with pitched roof and replacement of existing garage with new garage and store above. Newhouse Farm. Luckhams Lane.

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

Condition to be added that the works to the garage be ancillary to the main building.

4099/17/ADV Mr M Ashby – MPC Approval

Advertisement consent for 3 building mounted signs, 2 signs mounted on posts and 2 free standing signs.

Ashbys Of Salcombe Salcombe Road Malborough TQ7 3BX

3577/17/ARM Mr S. Rossiter – MPC Conditional Approval

Application for approval of reserved matters for erection of 16no. dwellings, appearance and landscaping, following outline approval 33_46/0918/14/O

Land at Alston Gate Malborough

There are 38 general plans and 4 additional plans uploaded to the website with nothing to differentiate between them. As a minimum we request that they are numbered 1-38 and 1-4. **ACTION: Clerk to send email.**

3863/17/FUL Mrs Katharine Harrod – MPC Approval

To create 52 additional new parking spaces at the Hall including 4 disabled spaces on a permeable hardcore and block surface with one-way exit system to be in operation, and an extension on the north side of the Hall.

Malborough Village Hall Collaton Road Kingsbridge

There has recently been great interest shown in the plans and four emails have been received containing questions regards the works. Parishioners have stated that they were unaware of the works, however, adverts have been included in the Gazette which also included a page 2 article. It has been noted in the Messenger. The tender process was widely publicised with information on Facebook, Gazette and Western Morning News. In addition, the standard notifications were erected at the site. Details of the parking issues have been included in MVH & PFA and MPC minutes for months and in the report from the Parish council in each edition of the Messenger. Minutes are posted on noticeboards, uploaded to the village website and forwarded via an email distribution list.

[If any parishioners would like to receive a copy of the monthly minutes, please email: malboroughparishclerk@gmail.com](mailto:malboroughparishclerk@gmail.com)

The location of the car park has been carefully considered and the final plans were agreed based on a lot of different factors. Better access to the front of the Hall, far better level access for the disabled as well as more parking.

The congestion on Collaton Road is a huge concern and despite our best efforts has not reduced. The mesh overflow area has helped but it is not able to be used every time it is needed and can cause problems for the elderly/infirm. At peak times, parking in the village reaches an unacceptable level, roads are congested, driveways are blocked. Along Collaton Road, emergency vehicle access to certain houses and estates becomes highly problematic and the extended parking will alleviate this problem for all residents.

Six of the spaces are near a neighbouring property. The occupier has raised concerns that cars may be able to crash into her house if barriers are insufficient, headlights will flood her home and that exhaust fumes may affect users of the garden area. There are further concerns regarding the planting potentially reducing light to the property.

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

MPC will investigate the reduction of those spaces from six to two, with appropriate planting located in space four. The rear of all parking spaces on the right hand side will be surrounded by a bund of a height suitable to prevent both headlights and potential accidents from affecting the property. The bund will also restrict any fumes which would be expected to disperse quickly due to the almost constant Malborough breeze. The presence of the bund negates the need for as much planting, it should be noted that any shrubs/plants required will be non-invasive and will not affect any light to the property.

The issue of lorries using the entrance to the hall has also been raised. The plans have no impact on this and large vehicles will continue to be able to turn in the entrance.

Access between the hall and the play area will have additional warning signs erected giving pedestrian right of way. Speed ramps either side of the path will be created, the connecting path will be painted for clarity.

In respect of the one-way system, the road has been designed to reduce speed. MVH is due to have CCTV installed which will also act as a strong deterrent. As with any illegal activity, all incidences of speeding and abuse of the parking area should be reported to the police.

Monies for the project have been applied for from the 106 allocations and a grant application.

MPC have received requests for information regarding the tender. Tender documents and the process will be released if requested, however, specifics re tenders received will not be released as we are still in discussions with potential contractors.

An updated plan of the application will be obtained.

ACTION: Clerk

NB: The out of order car park lights will be reported.

The plans have received a lot of response, both positive and negative. MPC appreciate all responses received and hope that parishioners continue this level of interest in the local community.

1391/16/OPA Mr T Thompson – MPC Objection

READVERTISEMENT (Revised Location Plan) Outline application with all matters reserved for three new detached dwellings

Hi Ho White Cross To Malborough Green Malborough TQ7 3RR

2331/17/VAR Mr J Thomson – MPC Objection

Removal of condition 3 (Vehicular Access) of granted planning consent 33/0799/15/F (relocation and improvement of vehicle access and new double garage)

Hi Ho Malborough Kingsbridge Devon TQ7 3RR

B. Decisions:

0549/17/OPA Maze Consulting – SHDC Conditional Approval

READVERTISEMENT (alternative layout and drainage options proposed) Outline application with some matters reserved for erection of circa 50no. dwellings and means of access (all other matters reserved) Development site at SX 710 394 Adjacent To Malborough Park

C. Enforcement issues: Continue to be dealt with. A new enforcement plan is going through scrutiny to prioritise enforcement issues with high priority cases being dealt with in one month.

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

111 NEIGHBOURHOOD PLANNING:

The final suite of documents required under Regulation 15 of The Neighbourhood Planning (General) Regulations 2012 were submitted to SHDC on January 15th. We look forward to hearing from SHDC as per the earlier statement from Cllr Pearce. Clarification is required as to the consultation being open or not. **ACTION: Clerk to contact Mandy Goddard.**

Mrs Ede has applied for a grant to cover expenditure to cover the consultation period costs up to March 2018.

112 HIGHWAYS:

- A. Signposts – All signposts received have now been erected.
- B. Horsepool Pond is in a bad state, trees have come down and the bench is overgrown. A question re ownership was raised, a land registry search is being undertaken to determine ownership. **ACTION: Clerk**
- C. VAS – December information cannot be downloaded, no data prior to 27th December is available. January can be downloaded but not converted. Downloads are taking up to 40 minutes. Following our previous communications, we will be asking for a full refund from the supplier. Proposed Cllr Sampson, Seconded Cllr Boyce. **ACTION: Clerk**
- D. We have received a request for the 30 mph speed restriction signs to be moved towards Kingsbridge from Eastacoombes Way. The Alston Gate residents committee also have concerns re this. We will add this to the next HATOC order along with the double yellow line request from the Salcombe View Residents Association (Cumber Close).
- E. One of the two drains on the entrance to Malborough has now broken up and needs setting. Also at the Narrows (eastern end coming into Malborough), there's a small but deep hole that is eroding further with the weather. Options for a long-term repair? **ACTION: Clerk to report Adam Keay, Cllr Gilbert**

PLEASE report all highways issues ONLINE at:

<https://new.devon.gov.uk/roadsandtransport/report-a-problem/>

If you do not have internet access, please contact the Clerk on 07704 941150

113 FOOTPATHS, TREES & ALLOTMENTS:

- A. Cycle Track Fence – Delayed until February.
- B. Collaton Verges – Were due to be cut last week, we await developments.
- C. Access for All – Two quotations were received to add connecting steps from the Cycle path to the Access for All entrance. Quotations were for £360 and £400 excluding VAT. (1. Material £120, Labour £240 2. Material £ 190, Labour £ 210). Proposal made for lower quote to be given the contract. Proposed Cllr Makepeace, Seconded Cllr Boyce. **ACTION: Clerk**
- D. Fallen tree by sewage works has now been removed
- E. Lights in Chapel Lane obscured by vegetation, Cllr Kendall is due to obtain the address for the owner, when this is received a letter will be forwarded for the works to be attended to. **ACTION: Cllr Kendall/Clerk**
- F. Footpath at Great Lane, one of the properties needs to attend to their hedge. Cllr Boyce to advise address and a letter will be forwarded. **ACTION: Cllr Kendall/Clerk**
- G. Bridleway to South Sands from Collaton is currently closed due to being washed out. It should to be reopened this weekend.

114 VILLAGE HALL:

- A. Cllr J Yeoman attended the meeting.

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

The Village hall committee is awaiting tenders for the conversion of the shower room to provide more storage, a better toilet and storage space for the Parish Council and Messenger.

B. Monthly update –

106 Money from Hi Ho will be allocated to the tennis courts.

CCTV will be installed in due course.

A legacy have been received from the Leech Estate for a screen and projector in the hall, which has already led to organisations wishing to use the facility.

115 MISCELLANEOUS: Nothing to report

116 FINANCE & GOVERNANCE:

- A. The monthly accounts, cash book and bills to pay were received for month 10 of the new financial year, 2017/18, show as year to date Appendix A. The proposal to approve these was made by Cllr Sampson and seconded by Cllr Rutherford and unanimously agreed. A mandate sheet and transaction record was introduced and duly signed to authorise the payments.

Details of the donations policy will be distributed. **ACTION: Clerk**

- C. Precept: Six options were given for the 2018/19 budget.

A proposal was made by Cllr Sampson and Cllr Pedrick for a 12.5% increase.

A proposal was made by Cllr Good head and Cllr Boyce for a 10% increase.

10% increase passed by 5 to 4 councillors.

- B. New Data Protection laws will be operative from 25th May 2018, more information will be provided in due course as specifics are disseminated by the ICO.

117 CORRESPONDENCE:

- A. DALC nomination for Royal Garden Party: Her Majesty will be hosting a Royal Garden Party on 05 June 2018. Devon ALC has been invited to nominate four individuals (plus their guests) to attend.

We therefore invite member councils to make a nomination to us; four individuals will be selected at random after the closing date.

Cllr J Yeoman will be nominated. Proposed Cllr Pedrick, Seconded Cllr Goodhead

ACTION: Clerk

118 OPEN FORUM: Nothing to report.

MEETING ENDS 21.34hrs

DATES FOR THE DIARY: The 2018 Parish Council meeting dates are: 21st Feb, 21st Mar (Church), 18th Apr, 16th May, 20th June, 18th July, 19th Sept (Church), 17th Oct, 21st Nov and 19th Dec. Unless otherwise stated meetings commence at 7.30pm and are held at The Annexe, Malborough Village Hall.

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please could these be submitted to Kathy by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Kathy for distribution) together with their apologies.

Distribution List

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

Cllrs Boyce, Goodhead, Kendall, Makepeace, Pedrick, Rutherford Sampson, J Yeoman, K Yeoman

For Information: e-circulation to: County Cllr R Gilbert, Dist. Cllr Judy Pearce, Cllr Simon Wright, Mr Tony Lyle (allotment rep), Mr E Putt, Salcombe Police Station, Mr Allan Benstead (Tree Warden), Mrs E. Bond (Asst. Tree Warden), Malborough Parish Council Notice Boards (2), Malborough Primary School, Malborough Village Hall Committee: Mr A Morgan, Mrs Gail Allen, Mr Duncan Pope, National Trust, SVRA

APPENDIX A

Malborough Parish Council Finance: Month 10

Bank balance as at 10th January: £20,446.02

ACCOUNTS FOR PAYMENT			
		Gross is £499.01 incl. £20 facilities recharge, paid 15th each month by bacs.	499.01
	K Harrod Salary January		
Plus	MGS - Burial Ground		144.00
	MGS - Playground		249.99
	DHF Products (road signs)		160.80
	WRVS Donation		100.00
	Hope Cove Lifeboat Donation		500.00
	MSH Horticultural Society Donation		100.00
	Citizens advice bureau donation		100.00
	Meeting Sub Total		1,853.80
RECEIPTS & PAYMENTS REPORT TO COUNCIL			
MEETING DATE		17th January 2018	
	Prepared By:	Katharine Harrod for Malborough Parish Council	
	Date:	17/01/2018	